

**Advanced Shipping Notification on the  
Endress+Hauser Supplier Portal  
Provided by JAGGAER**

Endress + Hauser   
People for Process Automation

## Table of Contents

<b>1</b>	<b>Endress+Hauser Platform</b> .....	<b>3</b>
<b>2</b>	<b>Advantages of Advanced Shipping Notification on the Endress+Hauser Supplier Portal</b> .....	<b>4</b>
<b>3</b>	<b>Navigation</b> .....	<b>5</b>
<b>4</b>	<b>Process overview</b> .....	<b>6</b>
4.1	Work list.....	6
4.2	Create delivery note .....	6
4.3	Edit delivery note .....	7
4.4	Delivery note.....	9
<b>5</b>	<b>Next steps</b> .....	<b>10</b>

## 1 Endress+Hauser Platform

Endress+Hauser is using the Jaggaer platform with its suppliers as a supplier relationship management tool, for document exchange purposes, automatic purchase order management, request for quotations and much more.

The link for the platform is:

<https://app11.jaggaer.com/portal/eh>

The portal is available in English, German and Chinese (only main functions), you can select the language on the top left.

We suggest you use Google Chrome as a browser for the platform; our experience shows Chrome is faster and some functions are easier.

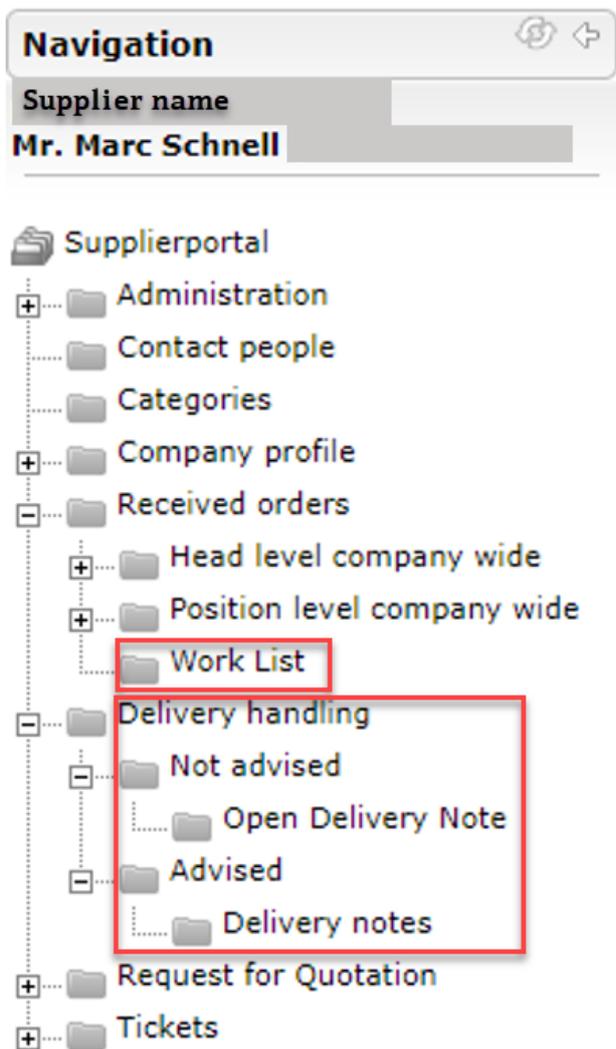
## **2 Advantages of Advanced Shipping Notification on the Endress+Hauser Supplier Portal**

- Allows digital interaction in logistics between you and Endress+Hauser
- Manages split and merger of shipments
- Creates consolidated delivery notes over several orders a/o positions
- Advises Endress+Hauser about delivery dates
- Transmits the tracking ID of your shipment
- Uses the delivery notes as a packing list for customs
- Includes relevant transportation information
- Communicates exceptions in the logistics process

## 3 Navigation

In the navigation folder “Received Orders”, you will find the field “Work List”. Confirmed orders, ready for delivery, are visible in the corresponding folder. There you will create the Advanced Shipping Notification (ASN).

In the folder “Delivery handling” are the two fields “Not advised” (open deliveries) and “Advised” (Jaggaer delivery note has been created).



## 4 Process overview

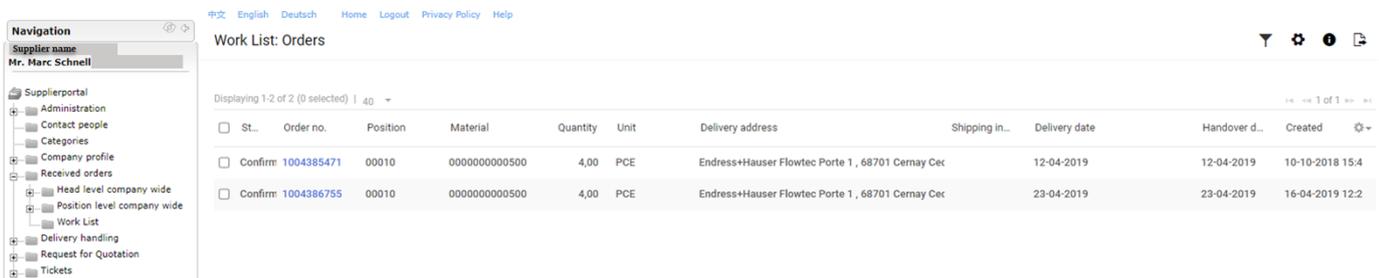
### 4.1 Work list

By opening the work list, the ASN can be generated. In the work list you will find confirmed orders with ASN requirements only.

Please note, that the Purchase Order Management module is required to use the ASN module.

Preconditions for purchase order registration in the work list:

- The order has an ASN requirement. This is given by Endress+Hauser (order confirmation key ZASN). The only way to identify if an ASN is required is to check the work list entries.
- The purchase order must be fully confirmed by the supplier and Endress+Hauser (in case of changes to the order). Please see the process instruction “Purchase order management on Jaggaer supplier platform”.
- The delivery quantity has not been advised completely. It is possible to split shipments.
  - If any of the three above-mentioned points are not present, the purchase order will not be registered in the work list.



St...	Order no.	Position	Material	Quantity	Unit	Delivery address	Shipping in...	Delivery date	Handover d..	Created
<input type="checkbox"/>	Confirm 1004385471	00010	0000000000500	4,00	PCE	Endress+Hauser Flowtec Porte 1 , 68701 Cernay Cex		12-04-2019	12-04-2019	10-10-2018 15:4
<input type="checkbox"/>	Confirm 1004386755	00010	0000000000500	4,00	PCE	Endress+Hauser Flowtec Porte 1 , 68701 Cernay Cex		23-04-2019	23-04-2019	16-04-2019 12:2

### 4.2 Create delivery note

In the work list, the data will be shown according to the processed confirmations. As seen in the image below, a split-up order position will generate two entries in the work list with different corresponding delivery dates and quantities. Otherwise, there is one entry per purchase order.

The supplier can (and should) create consolidated delivery notes over «n» order entries. Therefore, Incoterm, shipping instructions, delivery address and date must match. To consolidate the purchase orders for one ASN, the checkmark on the left of the orders must be placed. Click on the cross button to initiate the consolidated delivery note process.

Endress + Hauser 

Navigation: **Supplier name** (highlighted), Work List Orders (highlighted), Create Delivery Note (highlighted)

Supplier name: Mr. Kontaktperson bei Lief, Nachname Kontaktperson bei Lief (kontaktpersonbeilief)

Order no.	Position	St.	Material	Quantity	Unit	Delivery address	Shipping in...	Handover d.	Delivery date	Created	Incoterm 1	Incoterm 2
<input type="checkbox"/> 1004854673	00010	Coefirm	0090000000713	50,00	PCE	Endress+Hauser Flowtec AG , 4153 Reinach	01	2021-08-06	2021-08-06	2020-07-03 11:1	FCA	Reichenburg (Int)
<input checked="" type="checkbox"/> 1004855293	00010	Coefirm	0090000000713	100,00	PCE	Endress+Hauser Flowtec AG , 4153 Reinach	01	2020-11-02	2020-11-02	2020-10-03 09:0	FCA	Reichenburg (Int)
<input checked="" type="checkbox"/> 1004855293	00020	Coefirm	0090000000713	100,00	PCE	Endress+Hauser Flowtec AG , 4153 Reinach	01	2020-11-02	2020-11-02	2020-10-03 09:0	FCA	Reichenburg (Int)
<input type="checkbox"/> 1004855293	00030	Coefirm	0090000000713	100,00	PCE	Endress+Hauser Flowtec AG , 4153 Reinach	01	2020-11-02	2020-11-02	2020-10-03 09:0	FCA	Reichenburg (Int)

### 4.3 Edit delivery note

While creating the delivery note, additional information can be entered by the supplier on the header level.

Navigation: **Supplier name** (highlighted), **Delivery notes** (highlighted)

Supplier name: Mr. Kontaktperson bei Lief, Nachname Kontaktperson bei Lief (kontaktpersonbeilief)

### Edit Delivery Note

**General** (highlighted) | Items

BASE DATA

Delivery note no.: KnowHOWASN (highlighted)

Delivery address: Endress+Hauser Flowtec AG

Vendor no.: Supplier name (highlighted)

Plant: 0200

Delivery date (ETA): 2020-11-03 (highlighted)

Handover date (ETD): 2020-11-02 (highlighted)

Goods Worth (Total): CHF 4.650,00 (highlighted)

DELIVERY HANDLING

Incoterm 1: FCA

Incoterm 2: Reichenburg (Incoterm2010)

INVOICE DATA

Shipping reference: ASN\_Shippingt.01 (highlighted)

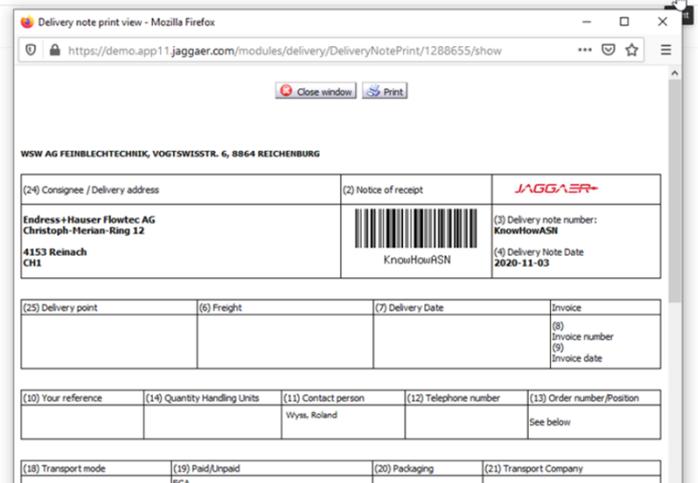
While creating the delivery note, additional information can be entered by the supplier on the header level:

- Delivery note no:** The supplier might enter internal delivery note information from their own ERP, packing list numbers or similar. This entry will be shown on the delivery note document and transmitted to Endress+Hauser – this means the goods receipt be found using this value.
- Delivery date (ETA):** Normally the ETA matches the already confirmed delivery date of the purchase order. If there are any delays during the shipment, the ETA can be changed.
- Handover date (ETD):** The date when the shipment is handed over to the forwarder.
- Goods Worth (Total):** An automatic calculation of the consolidated value of the goods.
- Shipping reference:** If available, the supplier should enter the tracking number of the shipment. Otherwise, enter the related transport document number. This enables Endress+Hauser to track the shipment in the event of any delays with minimal communication requirement.

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## Edit Delivery Note

General	Items
<b>BASE DATA</b>	
Delivery note no.:	KnowHowASN
Delivery address:	Endress+Hauser Flowtec AG
Vendor no.:	<b>Supplier name</b>
Plant:	0200
Delivery date (ETA):	2020-11-03
Handover date (ETD):	2020-11-02
Goods Worth (Total):	CHF 4.650,00
<b>DELIVERY HANDLING</b>	
Incoterm 1:	FCA



Delivery note print view - Mozilla Firefox  
 https://demo.app11.jaggaer.com/modules/delivery/DeliveryNotePrint/1288655/show

WSW AG FEINBLECHTECHNIK, VOGTSWISSTR. 6, 8864 REICHENBURG

(2-4) Consignee / Delivery address Endress+Hauser Flowtec AG Christoph-Merian-Ring 12 4153 Reinach CH	(2) Notice of receipt  KnowHowRSN	JAGGAER (3) Delivery note number: KnowHowASN (4) Delivery Note Date 2020-11-03	
(25) Delivery point	(6) Freight	(7) Delivery Date	Invoice (8) Invoice number (9) Invoice date
(10) Your reference	(14) Quantity Handling Units	(11) Contact person Wyss, Roland	(12) Telephone number (13) Order number/Position See below
(18) Transport mode FCA	(19) Paid/Unpaid	(20) Packaging	(21) Transport Company

## 4.4 Delivery note

- Under Items, the delivery positions can be displayed and checked.

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Edit Delivery Note

General **Items**

Displaying 1-2 of 2 (0 associated) | 40

<input type="checkbox"/>	Delivery	Contract	Position	Quantity	Position	Material	Material	Total We.	Serial nu.	Supplier	Unit	Gross w.	Net Wiel.	Created	Packagi.	Charge	Splitposi.	Schedul.
<input type="checkbox"/>	KnowHowAS	1004855293	00020	100,00	2	0000000000	Mounting bra	0		V27862	Piece	0,00	0	2020-10-...	Not pack...	0		1
<input type="checkbox"/>	KnowHowAS	1004855293	00010	100,00	1	0000000000	Sensor holder	98,70		V29002	Piece	98,70	98,70	2020-10-...	Not pack...	0		1

- The above-listed alterations made by our supplier will be added to the delivery note and transmitted in the ASN to Endress+Hauser.
- In addition, the supplier might want to add further information on the delivery note (e.g., dangerous goods instructions, express requirements, or other useful information for handling along the inbound supply chain).
- Therefore, the print preview can be opened, and additional information can be typed in. This information will not be transmitted by ASN.

(24) Consignee / Delivery address Endress+Hauser Flowtec Porte 1 Rue de l'Europe 35 68701 Cernay Cedex FR1		(2) Notice of receipt  ELB-RNS2	JAGGER (3) Delivery note number: ELB-RNS2 (4) Delivery Note Date 26-08-2020
(25) Delivery point	(6) Freight	(7) Delivery Date	
		Invoice (8) Invoice number (9) Invoice date	
(10) Your reference	(14) Quantity Handling Units	(11) Contact person E+H Flow CH, Purchasing	(12) Telephone number
			(13) Order number/Position See below
(18) Transport mode	(19) Paid/Unpaid PCA LIMBURG (Incoterm2010)	(20) Packaging See below	(21) Transport Company
(1) Recipient Endress+Hauser Coblesauer Straße 6 79576 Weil am Rhein DE		(5) Supplier Supplier data	
(26) Pos. 10	(27) Customer material number 00000000050051607	(28) Description (20) Packaging Liner pipe DN 15 PTPE *	(29) Qty 4,00
		(30) Unit Piece	(39) Handling unit number Purchase order number / Delivery schedule number 1004855098 / 00010
(40) Marks, Weights and Dimensions			
(41) Special Handling Instructions (Dangerous Goods, temperature controlled etc.)			

You can print the delivery note. Please attach the document to the shipping unit.

After release of the delivery note, meaning the supplier has completed their notification, the data will be sent to the Endress+Hauser ERP system. This notification will be processed automatically and generates an inbound delivery for the corresponding order positions.

## **5 Next steps**

Please get in touch with your key account contact at Endress+Hauser to evaluate the benefits for your business and to discuss the next steps.